How to Register to Use SciFinder
SciFinder Registration

As a SciFinder user, you can create your own username and password using a registration form. The URL for the form is provided by your institution’s SciFinder administrator or librarian.

The registration form must be used from an IP address authorized by the SciFinder administrator or librarian. If you access SciFinder via proxy server or VPN, please contact your SciFinder Administrator or your institution’s librarian for the appropriate SciFinder URL.

After you submit the form, CAS sends you an email message with instructions for completing the registration process. Therefore, you must have an e-mail address with your institution’s e-mail domain.

An overview of the registration process is shown below.

**REGISTERING FOR YOUR SCIINDER ACCOUNT**

1. Use the URL provided by your SciFinder administrator to access the SciFinder registration form. Click **Next**.

![SciFinder Registration Form](image)

2. Click **Accept** if you agree to the License Agreement; click **Decline** if you do not.

![License Agreement](image)
3. Enter your contact information. While only your name and email address are required, the additional information will help CAS better understand SciFinder users, allowing us to improve the products and services we offer.

4. Specify a username and password.

Your username must be unique and contain 5-15 characters. It can contain only letters or a combination of letters, numbers, and/or these special characters:

- (dash)
- _ (underscore)
- . (period)
- @ (at symbol)

Your password must contain 7-15 characters and include:

- Mixed upper- and lowercase letters
- Numbers
- Non-alphanumeric characters (e.g., @, #, %, &, *)
5. Select a security question from the drop-down list and provide the answer.

6. Click **Register**.

   A message indicates that you will receive a confirmation email from CAS.

   Note: If you have not received an email from CAS within 30 minutes after submitting your registration form, check your spam folder. SciFinder users who have implemented a global email spam filter will need to add registration@cas.org and passwordreset@cas.org email addresses to their “approved sender” list.

   ![Email Confirmation](https://scifinder.cas.org/registration/completeRegistration.html?respKey=7B7BFB9EX86F2505X68BA0AD15C14BEAD7F)

   **From: CAS**

   **Dear**

   To complete your SciFinder registration, you must click the link provided below.

   [https://scifinder.cas.org/registration/completeRegistration.html?respKey=7B7BFB9EX86F2505X68BA0AD15C14BEAD7F](https://scifinder.cas.org/registration/completeRegistration.html?respKey=7B7BFB9EX86F2505X68BA0AD15C14BEAD7F)

   *This link is valid for only one use and will expire within 48 hours.*

   If you need assistance at any time, consult the key contact at your organization.

7. Click the link in the email to complete the registration process. A final confirmation message is displayed.

8. Click the link provided to begin working with SciFinder.

   ![Registration Complete](https://scifinder.cas.org)

   **Registration for SciFinder® is Complete**

   You have successfully completed the registration process. To sign in to SciFinder®, click the link below.

   [https://scifinder.cas.org](https://scifinder.cas.org)

   If you access SciFinder via proxy server or VPN, please contact your SciFinder Administrator or your institution’s librarian for the appropriate SciFinder URL.