



# **IEEE: Authorship & Open Access**

## *Information & Best Practices*

*Presented by:*

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*IEEE International Area Manager*

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# About the IEEE

- World's largest technical professional organization with over 400,000 members globally
- Not for profit organization “Advancing Technology For Humanity”
- Core areas of activity:
  - Membership organization
  - Conferences organizer
  - Standards developer
  - Publisher of journals, conferences, standards, eBooks, and eLearning
- IEEE *Xplore*® Digital Library by the numbers:
  - More than 6 million total documents
  - More than 15 million downloads per month
  - Over 5 million unique users each month



## IEEE Smart Village Activities

A volunteer network empowering off-grid communities through education and the creation of sustainable, affordable, locally owned entrepreneurial energy businesses serving 70,000 people in 280 villages in Cameroon, Haiti, Nigeria, Kenya, South Sudan, Himalayas, India and more.

[smartvillage.ieee.org](http://smartvillage.ieee.org)



## IEEE Action on Climate Change

IEEE is committed to helping combat the effects of climate change through pragmatic and accessible technical solutions and providing engineers and technologists with a space for discussion and action. IEEE has also developed a climate change collection of articles on IEEE *Xplore*.

[climate-change.ieee.org](http://climate-change.ieee.org)

# IEEE Covers All Areas of Technology

*Electrical engineering, computing, and beyond...*

Aerospace  
Artificial Intelligence  
Autonomous Vehicles  
Biomedical Engineering  
Broadcasting  
Circuits  
Communications  
Computing  
Control and Automation  
Cyber Security  
Electronics

Information Technology  
Internet of Things  
Nanotechnology  
Optics  
Power Electronics  
Renewable Energy  
Robotics  
Semiconductors  
Smart Cities & Smart Grid  
Transportation  
**And more...**

# IEEE Xplore Digital Library

*The source that the top research organizations in the world rely on to fuel imagination and drive innovation*

- IEEE journals, conference proceedings and standards plus select partner content dating as far back as 1884
- More than 6 million documents, 15 million downloads per month, and over 5 million unique users
- Over 1.2 million articles from over 200 top-cited IEEE journals, magazines, and transactions
- Over 4 million conference papers from as far back as 1936, with up to 200,000 added each year
- More than 4,900 approved and published IEEE standards
- eBook collections covering emerging topics in engineering, computer science, telecommunications, and more
- IEEE eLearning Library with the latest in topics such as Artificial Intelligence, Digital Transformation, 5G, Blockchain, and more!

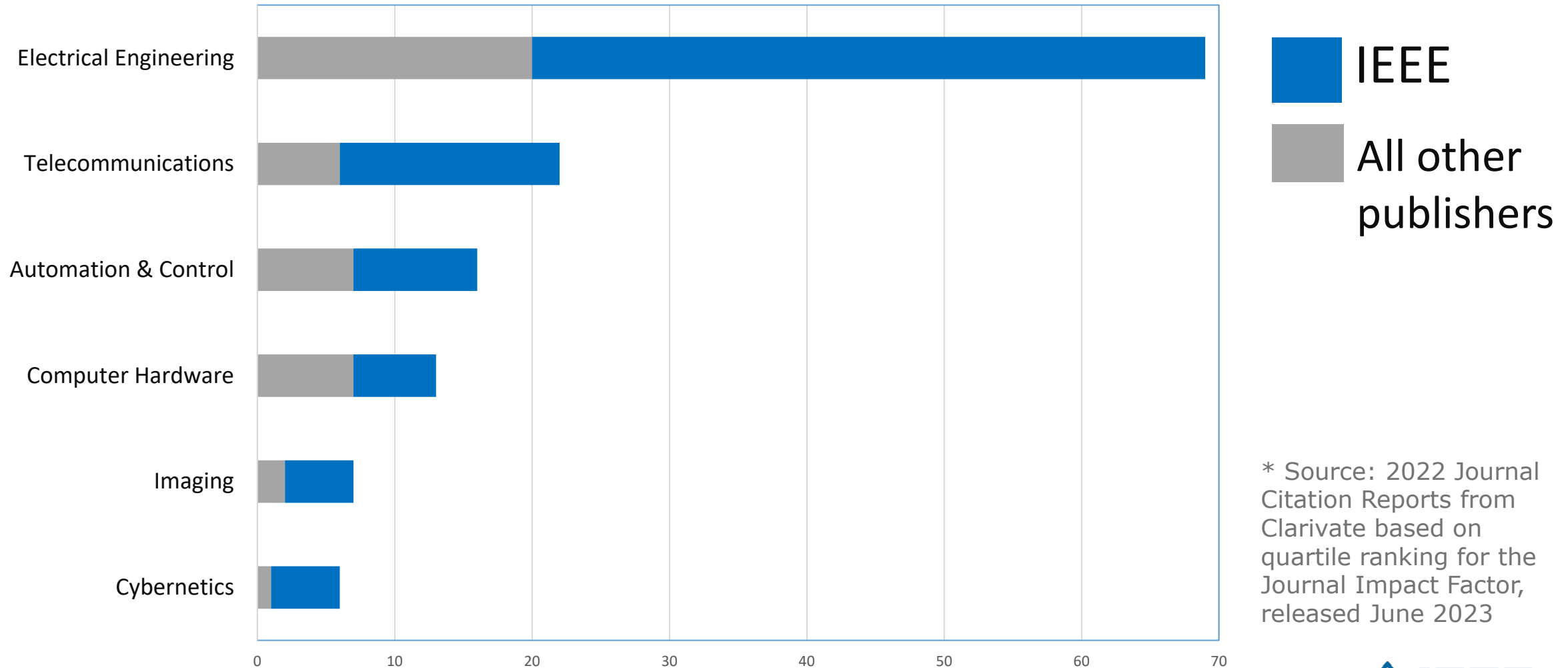


The screenshot shows the IEEE Xplore Digital Library homepage. At the top, there is a navigation bar with 'IEEE Xplore' logo, 'Browse', 'My Settings', 'Help', and 'Institutional Sign In' buttons. The main header features the tagline 'Advancing Technology for Humanity' and a search bar with '5,855,672 ITEMS' results. Below the search bar are 'ADVANCED SEARCH' and 'TOP SEARCHES' buttons. The 'News and Updates' section includes a '4 to 6 weeks' badge for 'IEEE Access' (a multidisciplinary, open access journal with rigorous peer review and 4-10-6 week publication), a '2023' badge for 'Top Tech 2023: An IEEE Spectrum Special Report', a '6G' badge for 'Addressing Computing Challenges for 6G', and a 'View the IEEE Climate Change Collection' link.

<https://ieeexplore.ieee.org/>

# IEEE Leads in Top Quartile Ranked Publications

*IEEE has more top quartile publications in several key fields of Interest\**



\* Source: 2022 Journal Citation Reports from Clarivate based on quartile ranking for the Journal Impact Factor, released June 2023

# IEEE & Open Access

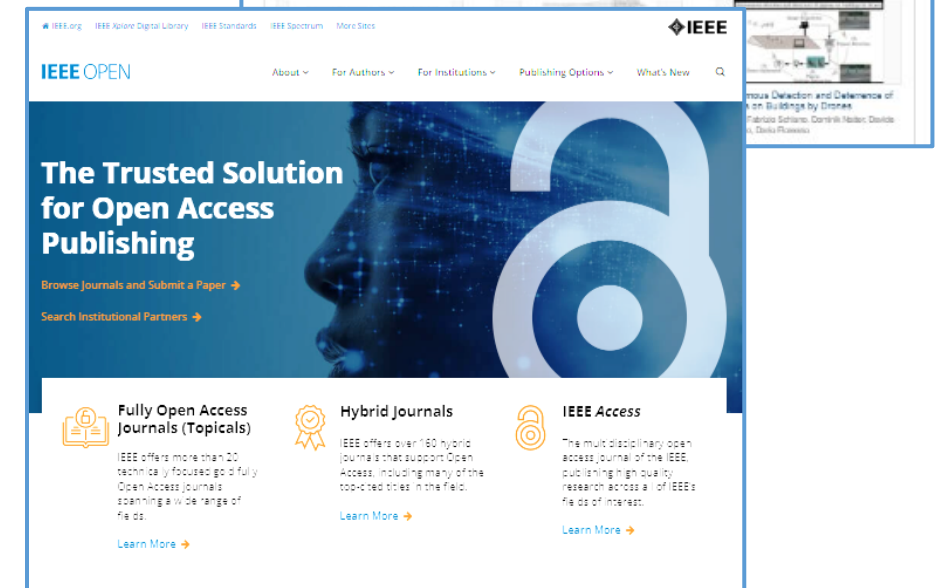
# IEEE's Evolving Open Access Program

To help authors gain maximum exposure for their groundbreaking research and application-oriented articles, IEEE offers three options for open access (OA) publishing, all designed to meet the varying needs of our authors throughout their careers.

## OA Publishing Options

- 1. Hybrid Journals – 170+** journals and magazines spanning an array of technology fields. These titles have Transformative Status under Plan S.
- 2. Fully Open Access Topical Journals – 30+ titles** and more coming soon
- 3. Multidisciplinary OA journal - IEEE Access**
  - IEEE's largest open access journal, over 60,000 articles since 2013
  - Highly cited journal in a range of fields
  - Rapid yet rigorous peer review process of 4 to 6 weeks.

With the above options for authors, IEEE has published over **100,000** open access articles in IEEE *Xplore*.



# New IEEE Hybrid Journal Titles in IEEE Xplore

IEEE subscription-based hybrid titles, all included in an IEL subscription

## New in 2023

- IEEE Transactions on **AgriFood Electronics**
- IEEE **Electron Devices** Magazine
- IEEE Transactions on **Energy Markets**, Policy and Regulation
- IEEE Transactions on Industrial **Cyber-Physical Systems**
- IEEE Transactions on **Radar Systems**

## New in 2024

- IEEE Transactions on Materials for **Electron Devices**
- IEEE **Reliability** Magazine



*\*Please note this is a tentative list and is subject to change.*



# IEEE publishes more than 30 fully Open Access Journals

*All hosted on the IEEE Xplore® Digital Library and are fully compliant with funder mandates, including Plan S.*

- ▶ IEEE Access
- ▶ IEEE Journal of the Electron Devices Society
- ▶ IEEE Journal of Selected Topics in Applied Earth Observations and Remote Sensing
- ▶ IEEE Journal on Exploratory Solid-State Computational Devices and Circuits
- ▶ IEEE Journal of Indoor and Seamless Positioning and Navigation
- ▶ IEEE Journal of Selected Areas in Sensors **New for 2024**
- ▶ IEEE Journal of Microwaves
- ▶ IEEE Journal of Translational Engineering in Health and Medicine
- ▶ IEEE Open Journal of Antennas and Propagation
- ▶ IEEE Open Journal of Circuits and Systems
- ▶ IEEE Open Journal of the Communications Society
- ▶ IEEE Open Journal of the Computer Society
- ▶ IEEE Open Journal of Control Systems
- ▶ IEEE Open Journal on Immersive Displays **New for 2024**
- ▶ IEEE Open Journal of Engineering in Medicine and Biology
- ▶ IEEE Open Journal of the Industrial Electronics Society
- ▶ IEEE Open Journal of Industry Applications
- ▶ IEEE Open Journal of Instrumentation and Measurement
- ▶ IEEE Open Journal of Intelligent Transportation Systems
- ▶ IEEE Open Journal of Nanotechnology
- ▶ IEEE Open Access Journal of Power and Energy
- ▶ IEEE Open Journal of Power Electronics
- ▶ IEEE Open Journal of Signal Processing
- ▶ IEEE Open Journal of the Solid-State Circuits Society
- ▶ IEEE Open Journal of Systems Engineering
- ▶ IEEE Open Journal of Ultrasonics, Ferroelectrics, and Frequency Control
- ▶ IEEE Open Journal of Vehicular Technology
- ▶ IEEE Photonics Journal
- ▶ IEEE Systems, Man, and Cybernetics Letters **New for 2024**
- ▶ IEEE Transactions On Machine Learning in Communications and Networking
- ▶ IEEE Transactions on Neural Systems and Rehabilitation Engineering
- ▶ IEEE Transactions on Privacy **New for 2024**
- ▶ IEEE Transactions on Quantum Engineering

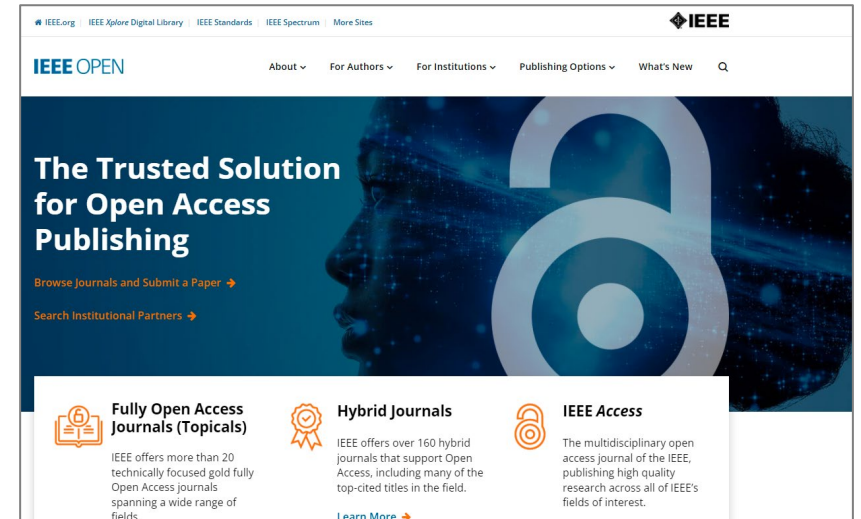
More information: [open.ieee.org](https://open.ieee.org)



# For More Information on IEEE Open Access Options

## IEEE Open [open.ieee.org](https://open.ieee.org)

- More information on OA options for authors and institutions, as well as a list of participating institutions (also links from ScholarOne to this list)
- Learn more about specific journals and calls for papers
- Latest news on new and forthcoming titles
- FAQs for authors



## IEEE Access [ieeaccess.ieee.org](https://ieeaccess.ieee.org)

- Call for papers and announcements
- Submission guidelines
- FAQs
- Featured articles



# Getting Published at the IEEE

*Step One: Select The Right Publication*

## Pick Your Target

- ▶ Select just **one** target publication; concurrent submissions are unethical
- ▶ Start by looking at the publications cited in your references
- ▶ Ask your supervisor or other colleagues experienced in publishing for recommendations
- ▶ Read the Aims & Scope of your potential targets to ensure your article is a good fit
- ▶ Check out the IEEE Publication Recommender



The screenshot shows the IEEE Transactions on Fuzzy Systems journal page. At the top, there is a breadcrumb trail: "Browse Journals & Magazines > IEEE Transactions on Fuzzy Sys...". The journal title "IEEE Transactions on Fuzzy Systems" is prominently displayed in green. To the right of the title are three icons: "Submit Manuscript", "Add Title To My Alerts", and a RSS feed icon. Below the title is a navigation menu with tabs for "Home", "Popular", "Early Access", "Current Issue", "All Issues", and "About Journal". The "About Journal" tab is currently selected. Below the navigation menu, three performance metrics are shown in green boxes: "8.759 Impact Factor", "0.01844 Eigenfactor", and "2.05 Article Influence Score". Below these metrics is a section titled "Aims & Scope" with a downward arrow. To the left of the "Aims & Scope" section is a sidebar titled "Author Resources" containing links for "Submission Guidelines", "Submit Manuscript", and "Author Center". The main content area under "Aims & Scope" contains the following text: "The IEEE Transactions on Fuzzy Systems publishes high quality technical papers in the theory, design, and application of fuzzy systems. Readers are encouraged to submit papers which disclose significant technical knowledge, exploratory developments and applications of fuzzy systems. Emphasis is given to engineering systems and scientific applications. The Transactions also contains a letters section which includes information of current interest, and comments and rebuttals submitted in connection with published papers."

Find the best match for your scholarly article

## Choose a search type and let Publication Recommender do the work!

Both Periodicals and Conferences

Enter keywords, key phrases, or article title

Extract keywords from your article

▼ **Conferences:** (724 results) Sort By: **Keyword Match (relevance)**

SHOW MAP

Title   Location	Country	Abstract Submission Deadline	Conference Date
<b>2023 International Workshop on Power Supply On Chip (PwrSoC)</b> <b>Location:</b> Leibniz University Hannover (LUH), Welfengarten 1, Hannover , Germany <b>Website:</b> <a href="http://pwrsocevents.com">http://pwrsocevents.com</a>	Germany	15 May 2023	27-29 Sep 2023
<b>2023 Conference on Sustainable Energy Supply and Energy Storage Systems (NEIS)</b> <b>Location:</b> Helmut Schmidt University, Rodigallee 98, Hamburg, Germany <b>Website:</b> <a href="http://www.neis-conference.com">http://www.neis-conference.com</a>	Germany	02 Apr 2023	04-05 Sep 2023
<b>2023 IEEE Sustainable Power and Energy Conference (iSPEC)</b>	China		28-30 Nov 2023

Visit: <https://publication-recommender.ieee.org/home>

Upcoming Conferences: Calls for  
Papers

[Future Special Issues](#)[Past Special Issues](#)

# WELCOME TO THE WEB SITE OF THE IEEE TRANSACTIONS ON ANTENNAS & PROPAGATION.

Since 1952 this journal has delivered many thousands of articles on a wide range of topics of interest to specialists, practising engineers, educators and students in the field of interest of the IEEE Antennas & Propagation Society (see [Scope of Articles in the Transactions](#)). The Transactions publishes 12 issues per year and occasional Special Issues amounting to about 6000 pages annually.

Author contributions of relevant full length Papers and shorter Communications are welcomed. All papers and reviews are submitted via the manuscript management system ScholarOne Manuscripts. Before submitting a paper for review, please refer to [Information for Authors](#).

The success of the Transactions depends heavily on its volunteer reviewers. If you wish to be a reviewer, please refer to [Want to be a Reviewer for the AP Society?](#) and contact the Editorial

## NEWS

### Call For Papers: Special Issue of Transactions on Antennas and

*Oct 26, 2020*

Deadline for submissions: Mar 31

Publication date: Nov 30, 2021

[More Information](#)

### Call For Papers: Special Issue on Propagation Aspects of In-Band Applications

*Sep 11, 2020*

Deadline for submissions: Oct. 31

Publication date: Aug. 2021

[More Information](#)

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Manuscript Central](#)[How to prepare your  
revision](#)[After your paper has been  
accepted](#)[FAQs](#)[IEEE Copyright Policy](#)[AP Keyword Index](#)

## Publishing Outlets: Conference or Journal?

- ▶ **Conferences** are for preliminary findings of ongoing research
- ▶ **Journals** are for fully-developed findings of completed research
- ▶ **Both** are peer-reviewed and checked for plagiarism before publication
- ▶ **Open Access** is only available for journals at this time

### Note:

Authors are expected to present their findings in person at a conference in order to be published in the conference proceedings

# Getting Published at the IEEE

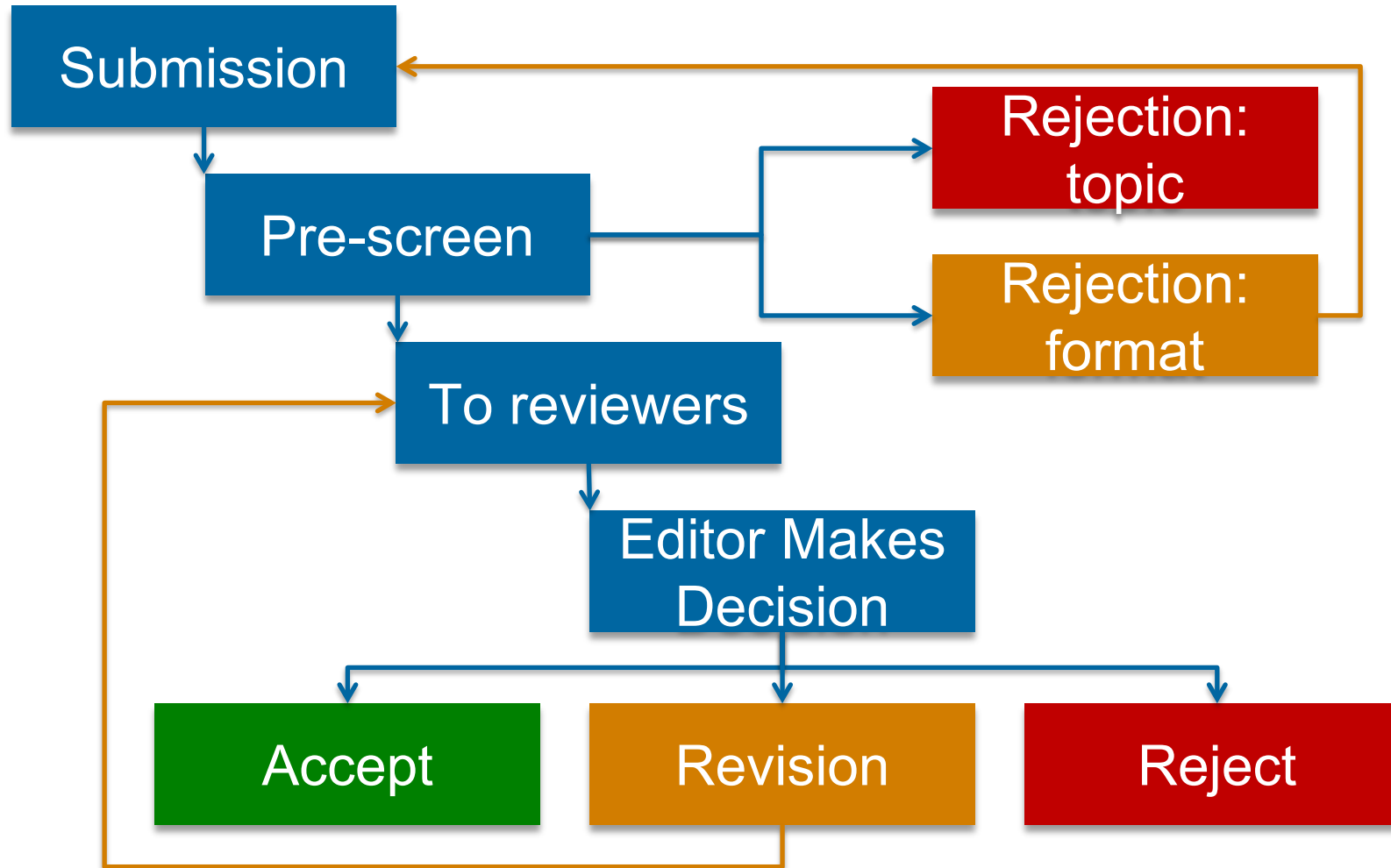
*Step Two: Writing The Article*



## Components of a Typical Article

Title	Specific, concise, descriptive
Abstract	Describe research in 250 words or less
Introduction	Novelty, goal, and motivation
Approach and Results	What you did, how you did it, and what results you obtained
Discussion and Conclusion	What your results mean and areas of further study
References	Proper attribution of previous work

## How It Works



## What Reviewers and Editors Look For

Scope

Validity

Novelty

Importance

Clarity

Interest

Compliance

# IEEE Publishing & Open Access: Author Workflow

# Submission – Step 1 – in IEEE *Xplore*

## IEEE Open Journal of Antennas and Propagation



Submit  
Manuscript



Add Title  
To My Alerts



Add to  
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*This journal is 100% open access, which means that all content is freely available without charge to users or their institutions. All articles are*

The IEEE Open Journal of Antennas and Propagation covers antennas, including analysis, design, development, measurement, standards, and testing; radiation, propagation, and the interaction of electromagnetic waves with discrete and continuous media; and applications and systems pertinent to antennas, propagation, and sensing, such as applied optics, millimeter-and sub-millimeter-wave techniques, antenna signal processing and control, radio astronomy, and propagation and radiation aspects of terrestrial and space-based communication, including wireless, mobile, satellite, and telecommunications at all frequencies.

*The IEEE Open Journal of Antennas and Propagation (IEEE OJAP) welcomes contributions covering aspects from theory and design to applied engineering innovations, topical review, and perspective articles. The journal publishes papers on mature topics as well as on emerging fields, including those at the nexus of other engineering and science disciplines that are dependent upon antennas and propagation. IEEE OJAP is committed to supporting open and transparent research exchange and enabling authors to embrace best practices in data and code sharing.*

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rigorous peer review | rapid publication



## Submission process

- The corresponding author will complete the submission process.
- Authors submitting to **fully OA “Gold” journals** will be asked to accept OA terms and charges during Step 1.
- Authors submitting to **hybrid journals** will not be asked to select OA until after acceptance.

# Submission – Step 1 – Fully OA journal

ScholarOne Manuscripts™

Alison Larkin | Instructions & Forms | Help | Log Out

IEEE Power and Energy Technology Systems Journal

Home | Author | Review | Manage | Support

Author Dashboard / Submission

### Submission

- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
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- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 3: Authors & Institutions >
- Step 4: Reviewers >
- Step 5: Details & Comments >
- Step 6: File Upload >
- Step 7: Review & Submit >

## Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More...](#)

\* = Required Fields

\* Type:  Edit

CHOICE	TYPE
<input type="radio"/>	Journal paper

\* Title  Edit

Preview  Special Characters

0 OUT OF 300 CHARACTERS

\* Abstract  Edit

Write or Paste Abstract

Preview  Special Characters

0 OUT OF 200 WORDS

### Open Access Agreement

\* I have read and agree to the terms below.

By submitting this manuscript to the Photonics Journal, I agree that, if accepted, it will be published as open access and that I am responsible for the payment of the open access article processing charge (APC):

US \$1,350 per manuscript up to a maximum of 8 published pages  
US \$120 per published page in excess of 8 pages

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.

Save Save & Continue >

## Open Access Agreement

\* I have read and agree to the terms below.

By submitting this manuscript to the Photonics Journal, I agree that, if accepted, it will be published as open access and that I am responsible for the payment of the open access article processing charge (APC):

US \$1,850 - Non Member  
US \$1,758 - IEEE Member (5% Discount)  
US \$1,480 - Photonics Society Member (20% Discount)

Note: There is some pricing variation among journals.

More detailed article processing charge (APC) information can be found at <https://open.ieee.org/index.php/for-authors/article-processing-charges/>.

Note:

Applicable taxes will be added to all open access charges at time of processing for bill to addresses in Canada and in all European Union countries. Bill to customers who are VAT registered in European Union countries will not have tax added when they provide their VAT registration number.

Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.

IEEE.org | IEEE Xplore Digital Library | IEEE Standards | IEEE Spectrum | More Sites

IEEE OPEN

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Search for Institution

All Australia Austria Canada China Colombia Finland Germany Greece Hungary Ireland Italy Lebanon Netherlands Poland Qatar Spain Sweden Switzerland United Arab Emirates United Kingdom United States

Aalto University AGH

The institutional partners list goes to <https://open.ieee.org/for-institutions/institutional-partners/>

# Submission – Step 1 – Hybrid journal

**Submission**

- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 2: Authors & Institutions >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 2: Authors & Institutions >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 2: Authors & Institutions >
- Step 1: Type, Title, & Abstract >
- Step 2: Attributes >
- Step 3: Authors & Institutions >
- Step 4: Reviewers & Editors >
- Step 5: Details & Comments >
- Step 6: File Upload >
- Step 7: Review & Submit >

## Step 1: Type, Title, & Abstract

Select your manuscript type. Enter your title, running head, and abstract into the appropriate boxes below. If you need to insert a special character, click the "Special Characters" button. When you are finished, click "Save and Continue." [Read More ...](#)

\* = Required Fields

\* Type [Edit](#)

CHOICE	TYPE
<input type="radio"/>	Regular paper
<input type="radio"/>	Letter to the Editor

\* Title [Edit](#)

Preview [Special Characters](#) 0 OUT OF 250 CHARACTERS

\* Abstract [Edit](#)

Write or Paste Abstract

Preview [Special Characters](#) 0 OUT OF 250 WORDS

Save [Save & Continue >](#)

Open Access question is not present at submission for hybrid publications



# Submission – Steps 2 and 3

**Step 2:** the author will upload their manuscript files

### Step 2: File Upload

Please only upload Word files, TIFF files and JPEG files for images. [Read More ...](#)

\* = Required Fields

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Files

ORDER	ACTIONS	FILE	* FILE DESIGNATION	UPLOAD DATE	UPLOADED BY
No files uploaded					

[Update Order](#)

---

File Upload

SELECTION	FILE DESIGNATION
<a href="#">Select File 1 ...</a>	* Main Document
<a href="#">Select File 2 ...</a>	Choose File Designation ...
<a href="#">Select File 3 ...</a>	Choose File Designation ...

[Upload Selected Files](#)

[Previous Step](#) [Save](#) [Save & Continue >](#)

**Step 3:** the author will upload their attributes, or keywords

### Step 3: Attributes

To enter your manuscript attributes/keywords, you may do it in two different ways:

- Search the journal's list of keywords, by typing in a term and clicking **Search**, or
- Select your keywords from the list (Control-Click to select multiple words), and click **Add**.

When you are finished, click **Save and Continue**.

[Read More ...](#)

\* = Required Fields

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\* Keywords

[+ Add](#)

[- Hide Full List](#)

- Memory
- Midbrain
- Molecular Biology
- Adolescent Patient Care
- Article
- html
- paper

[+ Add from List](#)

# Submission – Step 4

## Step 4: author enters metadata

Corresponding author adds affiliation data for all authors.

The institution entered will be used to match the author with an institutional OA agreement with Ringgold API.

Submission

- Step 1: Type, Title, & Abstract >
- Step 2: File Upload >
- Step 3: Attributes >
- Step 4: Authors & Institutions >**
- Step 5: Reviewers & Editors >
- Step 6: Details & Comments >
- Step 7: Review & Submit >

Enter your co-authors' information in the boxes below, then click "Add to My Authors." To check if an author already exists in the journal's database, enter the author's e-mail address and click "Find." If the author is found, their information will be automatically filled out for you. When you are finished, click "Save and Continue."

\* = Required Fields

### Authors

\* Selected Authors [Edit](#)

ORDER	ACTIONS	AUTHOR	INSTITUTION
1	Select...	Larkin, Alison <a href="mailto:a.larkin@ieee.org">a.larkin@ieee.org</a> 0000-0001-6438-6457 ✓	1. IEEE, Publishing Operation 405 Hoes Lane Piscataway, NJ, USA 08854 732-562-6536 2. IEEE

Drag

**Add Author**

Find using Author's email address

AuthorsEmail@example.com

Ringgold is integrated in submission system

Create New Author [Edit](#)

Institution 1

[Edit](#)

Institution Number: 1

\* Institution: [Edit](#) IEEE

\* Department: 

- IEEE New York, NY, US, other/learned
- INEE Paris, Île-de-France, FR, academic/govt
- IEEI Chicago, IL, US, academic/hospital
- IESE Buenos Aires, AR, academic
- IESEG School of Management Lille, Nord-Pas-de-Calais, FR, academic/bus

\* Country / Region

State/Province:

\* City:

**\*\* Authors should use their institutional email address \*\***

# Submission – Step 5 & 6

**Step 5:** the author enters funder info (when applicable)

The screenshot shows the submission form for Step 5: Details & Comments. On the left is a navigation menu with steps 1 through 6. Step 5 is highlighted. The main content area includes a 'Write Cover Letter' section with a text area and a character count of 0 out of 32768. Below that is a 'Funding' section with a question 'Is there funding to report for this submission?' and radio buttons for 'Yes' and 'No'. The 'Yes' option is selected. Underneath is a 'Funders' section with an 'Add Funder' button and a table with columns for 'ACTIONS', 'FUNDER', and 'GRANT / AWARD NUMBER'. The table is currently empty, showing 'No Funders Entered'.

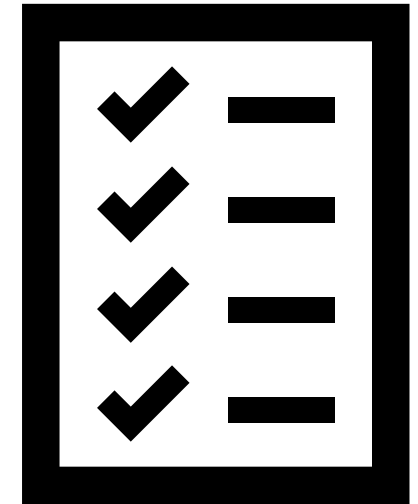
**Step 6:** the author reviews and submits

The screenshot shows the 'Submission Confirmation' page. It features a heading 'Submission Confirmation' and a message 'Thank you for your submission'. Below this, there is a list of submission details: Submitted to (ScholarOne University Training Workflow 1), Manuscript ID (MCU1-201803-0001-OA), Title (The process of documentation), and Authors (Baker, Gwen; Bryant, Luke).

Articles can match a RLSC profile based on funder in addition to institutional affiliation

# Acceptance

- If the manuscript is accepted, the author will be prompted to upload the final files and choose a copyright license.
- Hybrid journal authors will choose to publish open access or traditional (closed).



# Post acceptance – upload final files in ScholarOne

Most IEEE Publications use ScholarOne for submission of final files.

## Author Dashboard

- 1 Unsubmitted and Manuscripts in Draft
- 1 **Awaiting Final Files**
- Start New Submission
- Legacy Instructions
- 5 Most Recent E-mails

## Awaiting Final Files

**ATTENTION:** As part of your final file submission you *MUST* upload:

1. A source file for your manuscript in Word or LaTeX format AND
2. A final version of your manuscript in PDF format named "FINAL VERSION.PDF"

Your source files can be uploaded in a zip file, but you *MUST* upload your final PDF as an individual file.

ACTION	STATUS	ID	TITLE	SUBMITTED	DECISIONED
	ADM: Plaza, Antonio ADM: Larkin, Alison	TGRS--2023 00761	This is a test paper	1-Jan-2023	1-Jan-2023

[Submit Final Files](#)

- Accept

[Graphics Checker](#)

- Accept for Final Submission

[view decision letter](#)

# Post acceptance – upload final files in Author Portal

Some IEEE Publications have migrated to the IEEE Author Portal, a new and streamlined interface for authors.

Main Landing Page (what an author sees when they login to Author Portal and have a submission awaiting Final Files).

The screenshot shows the IEEE Author Portal interface. At the top, it says "IEEE Author Portal" and "My Submissions Samantha". Below this, there are filters for "Journal" (All Journals) and "Submission Status" (All Submission Statuses). A prominent blue button says "Start a new submission for IEEE Testing Journal" with a "Start submission" button next to it. Below this, there is a section for "IEEE Testing Journal Original Article" with the title "Identifying Key Reasons to Use the IEEE Author Portal". The submission status is "Accepted (Final Files)", the manuscript ID is "PT2-02-0015-2023", and it was last modified on "23 February 2023 by Editorial Office" and submitted on "22 February 2023 by Samantha Jacobs". A red box highlights the "Due by 2 March 2023" date and a "Submit Final Files" button with a right arrow.

The screenshot shows a light blue box with the title "Complete Final Files". Below the title, it says "After submitting final files you will be directed to the Publication Agreement System" and "Complete the publication agreement immediately to avoid publication delays". At the bottom, there is a dark blue button with the text "Submit Final Files" and a checkmark icon.

Once they've submitted final files, the author is met with a screen that gives them a prompt to click and sign off on the Publishing Agreement.

The screenshot shows a white box with the title "Final Files sent". Below the title, it says "Next: Complete Publication Agreement". Below this, it says "Your final files have been submitted and transferred to the journal's production team. You will be contacted shortly with instructions for accessing the IEEE Author Gateway, where you can track the progress of your manuscript through the publication process." At the bottom, there is a dark blue button with the text "Next Step: Publication Agreement" and a right arrow.

# Post acceptance – hybrid review

## Open Access

\* This publication is a hybrid journal, giving authors the choice of making their article freely accessible to users by paying an open access article processing charge (APC), or choosing traditional article publication, allowing access to users through subscription and other purchasing options. Now that your article has been accepted for publication you may enable unrestricted public access by selecting "yes" below. If you select yes, you commit to pay the US \$2,350 APC.

Although voluntary page charges do not apply to open access article submissions, other applicable charges (such as over-length paper charges or a charge for the use of color in print format) will be billed separately once article formatting is complete (but prior to publication). Over-length paper charge details can be found [here](#).

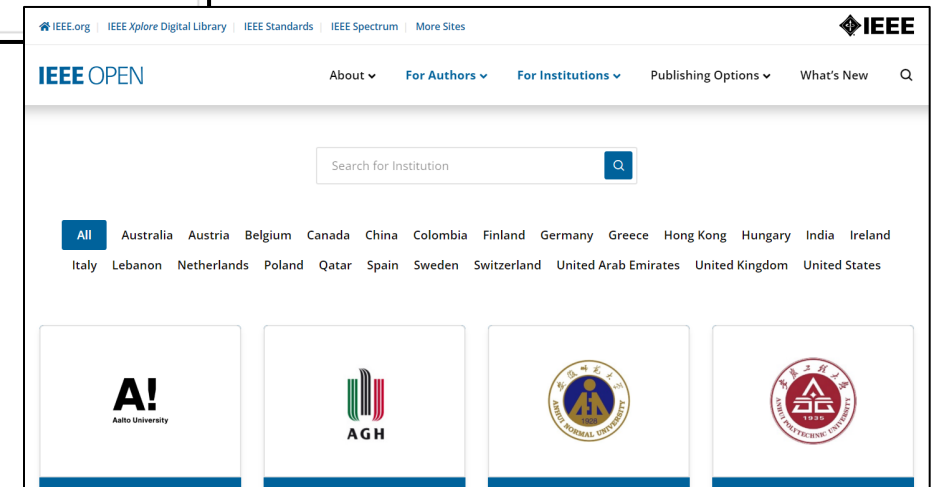
For any questions regarding IEEE open access policies, please refer to our [Frequently Asked Questions on open access](#).

- Yes** - please make my article Open Access. I understand that there is a \$2,350 APC associated with Open Access publication. Some institutions offer assistance for open access funding. Check our [institutional partners list](#) to see if yours is one.
- No** - my article is a traditional submission. I understand that over-length paper charges or color charges may still apply, as outlined above.

IEEE supports author choice when publishing in a hybrid journal.

Hybrid journal authors are asked to select open access or traditional (closed) after acceptance.

The institutional partners list goes to <https://open.ieee.org/for-institutions/institutional-partners/>



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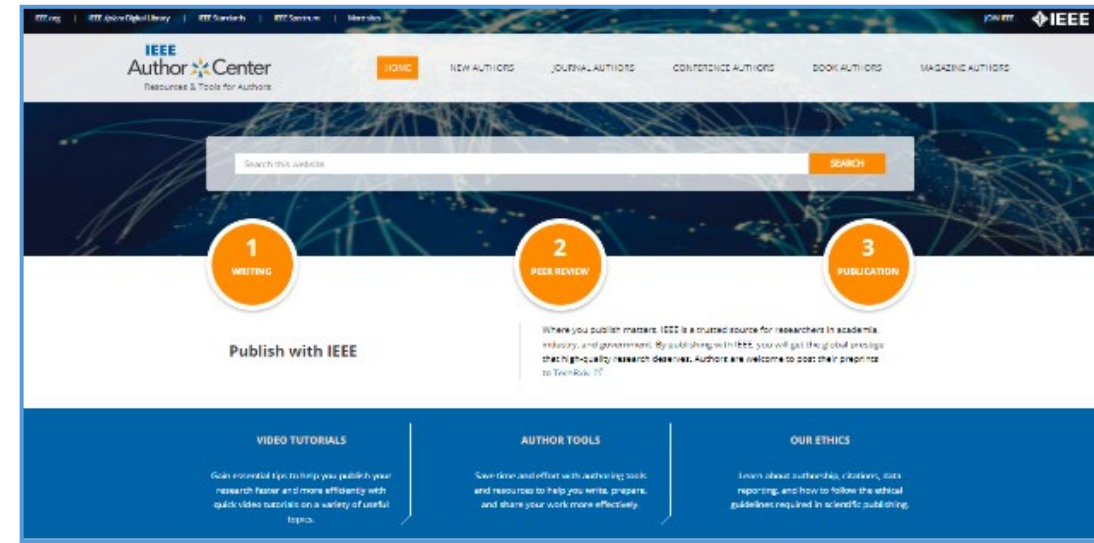
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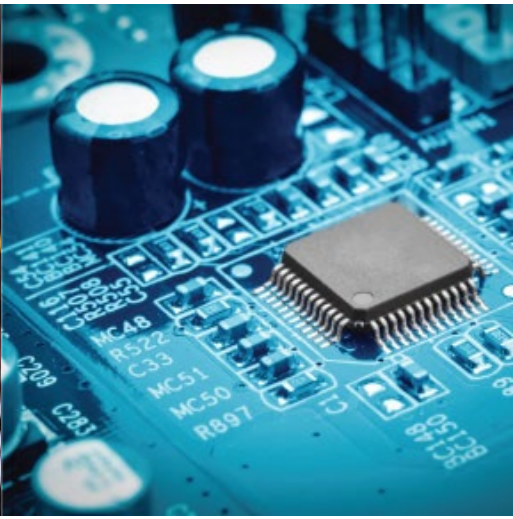
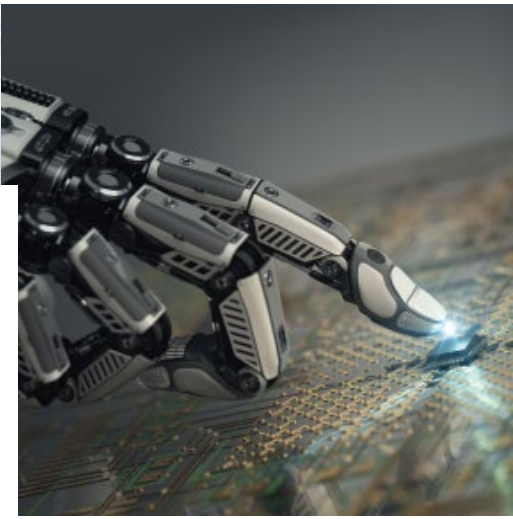
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