# How to benefit from our Open Access Agreements

A Sage Open Access Portal guide for authors publishing in a hybrid journal

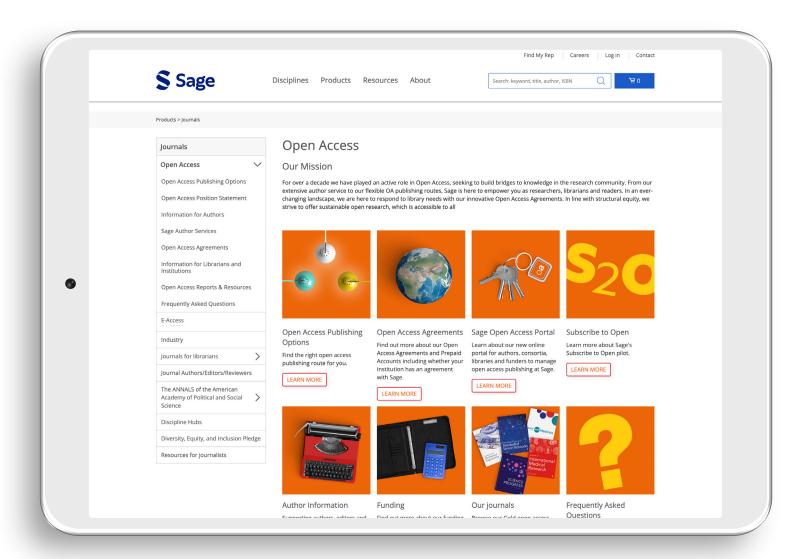
100% hybrid waiver example



## If your institution is included in an Open Access agreement with Sage, you may be able to benefit from expanded open access publishing opportunities!

#### **Benefits could include:**

- Publishing open access at no extra cost to you
- Free read access to whole collections of high-quality hybrid journals
- A discount on the prevailing article processing charge (APC) if you wish to publish in a gold open access journal



Once your article reaches production, you will receive an email from the Sage Open Access Portal asking you to select your publishing route.

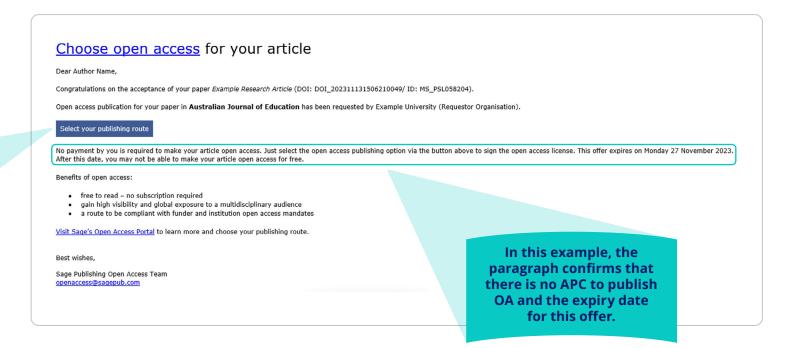
Click on this link to select OA.

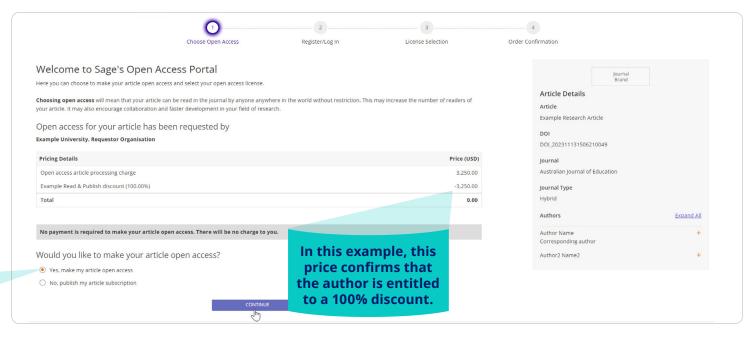
### Stage 1: Choose Open Access

You will be directed to the **Sage Open Access Portal** where you can choose to make your article Open Access and **Select** your Open Access license.

Please note, if no discount is applicable, the full APC charge is payable.

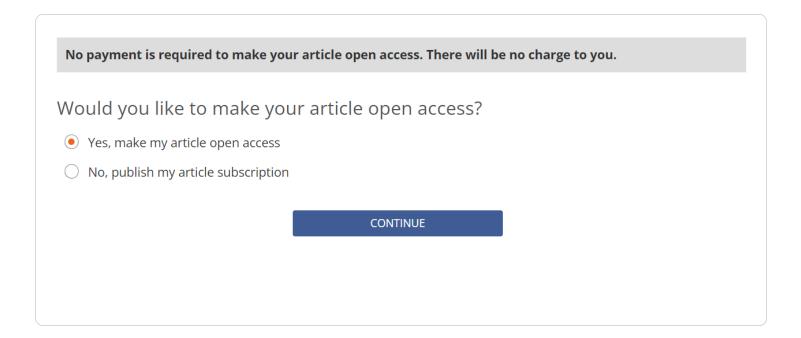
**Choose OA here.** 



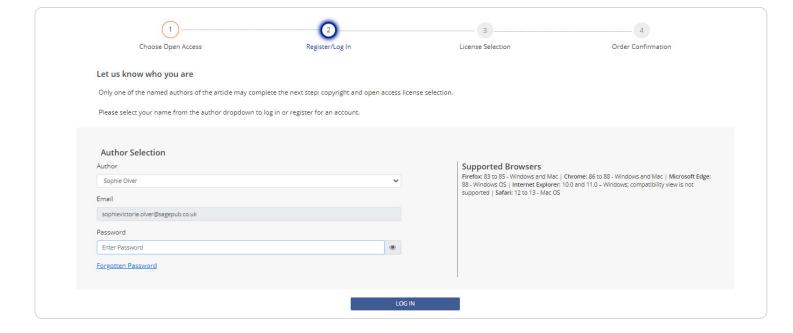


### Stage 1: Choose Open Access

Further down the page, you have the option to choose whether you would like to make your article open access, and if not, state your reason why.



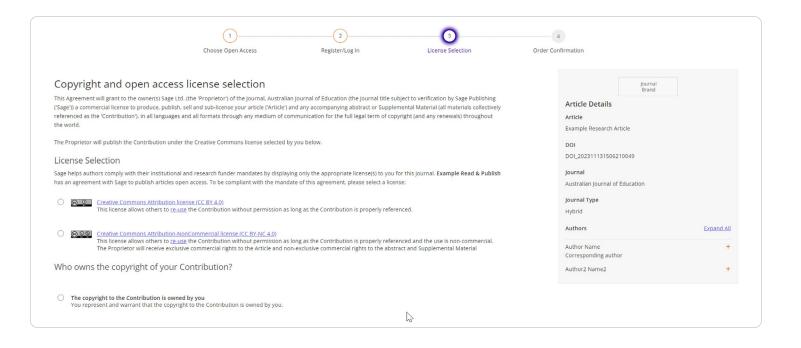
Stage 2: Register/Log in Let us know who you are: Once you have selected yes, only one of the named authors of the article may complete the next step on copyright and open access license selection.

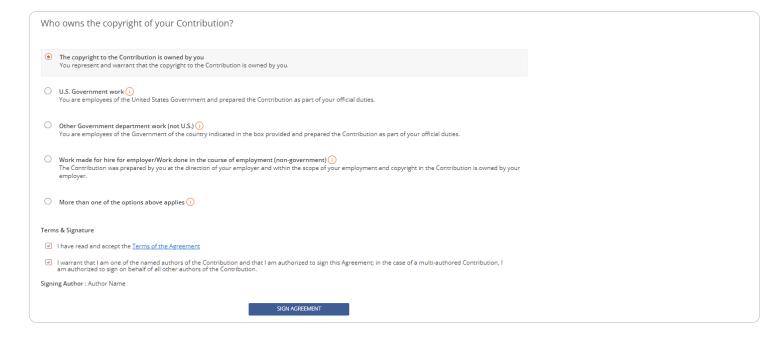


#### **Stage 3: License Selection**

You will be asked to **select the appropriate license**and **copyright options.**The licenses displayed
to you are **compliant with the mandate**of the agreement.

You will then be asked to sign the license and agree to the Terms of the Agreement.

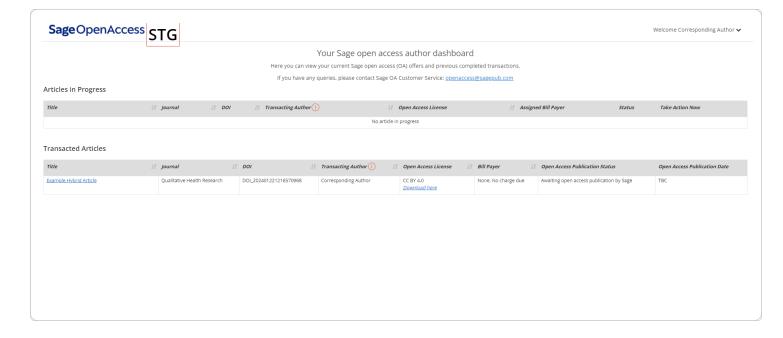




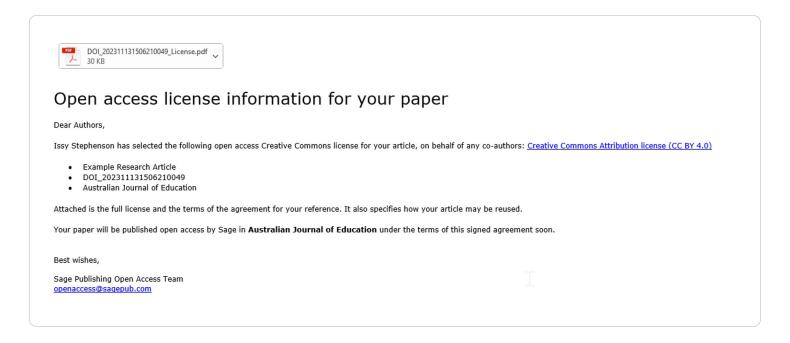
Once you have clicked 'Sign agreement', this screen will confirm your OA selection.



Once your license is signed, the process is completed and you can view this article, and any other articles associated with your account, in the dashboard.



You will also receive an email confirming your selection.



### Congratulations! By publishing open access you are benefiting from:

- **Greater visibility and impact.** Publishing open access means that more people can view and cite your work as there are no barriers to access.
- Greater control over the rights to distribute and re-use work. Under a Creative Commons license, you retain more control over your intellectual property.
- Increasing the accessibility of research to the general public. Some research is paid for by the taxpayer and the general public have a right to access this.
- Being able to meet your funder's open access policy requirements. Many funding bodies require research conducted with their funding to be published open access. They may also require that it is published under a particular Creative Commons license

For further information please visit the Sage Open Access Portal: **openaccess.sagepub.com** Or contact: **openaccess@sagepub.com**